

PLEASE SIGN AND RETURN THIS FORM TODAY – TO DELAY MEANS THE 'TAX MAN' WILL KEEP YOUR MONEY WHICH COULD OTHERWISE BENEFIT SILOAM.



GIFT AID DECLARATION (Nov 2013)

Please treat as 'Gift Aid' donations all qualifying gifts of money made (tick all boxes you wish to apply):

Today In the past 4 years In the future

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6th April to 5th April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the charity can reclaim 25 Pence of tax on every £1 that I give or have given after 6 April 2008.

Signature Date

(BLOCK CAPITALS PLEASE)

Name (Rev/Dr/Mr/Mrs/Miss/Ms.....)

Address.....

Postcode..... Telephone No.....

Please notify Siloam if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your 'Gift Aid' donations on your self assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Important information about Gift Aid Declarations

Since 6th April 2000, 'Gift Aid' can be claimed on all donations of any size whether one-off or regular gifts. If you intend to give to Siloam Christian Ministries Ltd in the future,

1. Please read the form carefully before making any entries. A form may not be accepted by HMRC if altered and initials are not made. So, if you make any alterations, please initial them.
2. A Declaration can only be signed by one individual who is regarded as 'the donor' and who must also be a taxpayer, however payments may be made from joint accounts of which 'the donor' is a joint holder.
3. You may cancel the declaration at any time by notifying us at Siloam Christian Ministries Ltd.
4. We want to make sure that the amount of tax we recover in respect of your giving does not exceed the income/capital gains tax you incur in any particular tax year. We will therefore write to you periodically to make sure that you are still a taxpayer and are not exceeding your personal limits. You must be sure that you have paid Income Tax and/or Capital Gains Tax at least equal to the tax Siloam Christian Ministries, any other charities or Community Amateur Sports Clubs (CASCs) for which you have signed 'Gift Aid' Declarations, reclaims on your donations in each tax year (6th April to 5th April).
5. If in the future your circumstances change and you no longer pay enough Income Tax or Capital Gains Tax, you will need to cancel your declaration. A phone call to our office will be sufficient for you to advise us of your non taxable status.
6. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to yourself, you must include all your 'gift aid' donations on your self assessment tax return or ask HM Revenue and Customs to adjust your tax code.
7. If you aren't sure whether your donations qualify for tax relief, please contact us for clarification. Remember, payment of Council Tax and VAT do not qualify for 'gift aid.'
8. It is important that you let us know if you change your name or address so please write or phone our office if your circumstances alter.
9. Information about your 'Gift Aid' Declaration will be held on our computerised database which is registered under the Data Protection Act. We will not offer information on our database to another party without your prior permission or approval.

SILOAM CHRISTIAN MINISTRIES

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